

Board Member Expectation Statement

General Expectations

1. Support the organization's mission, purposes, goals, policies, and programs, while knowing its strengths and needs.
2. Suggest possible nominees to the board who are men and women of achievement who can make significant contributions to the work of the board and the progress of the organization.
3. Serve actively on committees as requested by the President.
4. Attend activities and events sponsored by the organization whenever possible.

Meetings

1. Prepare for and participate in board and committee meetings, including appropriate organizational activities.
2. Ask timely and substantive questions at board and committee meeting consistent with personal conscience and convictions, while supporting the majority decision on issues decided by the board.
3. Maintain confidentiality of the boards' executive sessions, and speak for the board or the organization only when authorized to do so.
4. Suggest agenda items periodically for board and committee meetings to ensure that significant policy-related matters are addressed.

Avoiding Conflicts

1. Serve the organization as a whole rather than any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might embarrass the board or the organization and disclose any possible conflicts to the board in a timely fashion.
3. Never accept (or offer) favors or gifts from (or to) anyone who does business with the organization.

Fiduciary Responsibility

1. Exercise prudence with the board in the control and transfer of funds.
2. Faithfully read and understand the organization's financial statements and otherwise help the board fulfill its fiduciary responsibility.

Fund Raising

1. Assist the organization by implementing fund raising strategies through personal influence with others.
2. Participate actively in all Foundation fund raising special events, programs, and activities.

Signature _____